

The Parish Room (Charity No. 518358)
Management Committee

MINUTES of the ANNUAL GENERAL MEETING of the PARISH ROOM held on Wednesday, 29th MAY 2019 at 8:00 pm in Ash Village Hall

PRESENT: Glyn Allsop, Jim Desmond (Chairman), John Dodd, Jackie & Andy Evans, Tony Hunter, Lynda McCormack & Sandra Stone

Jim Desmond as outgoing Chairman chaired the meeting

1. APOLOGIES: None

2. APPROVAL OF MINUTES OF LAST MEETING:

It was proposed and seconded that the minutes of the meeting held on Wednesday, 1st August 2018 be approved as a true and accurate record

RESOLVED: Carried unanimously that the minutes are accepted as a true record and duly signed by the Chairman

3. TREASURERS REPORT:

The Treasurer distributed a copy of the End of Year accounts for 2018 (attached). It costs just under four thousand a year to run the hall, at present the income is just over that amount.

Total income for the year:	18,147.16 (b/f)
	3,794.98 (fees & fundraising activities)
	<u>21,942.14</u>
Total Expenditure:	(4492.04) (fundraising costs/overheads)
Balance	<u>17,450.10</u>

RESOLVED: Proposed, seconded and carried unanimously, the accounts for 2018 are approved

4. TRUSTEES/CHAIRMANS REPORT

The Chairman thanked everyone for the efforts and hard work during the year.

Being below the 25k threshold we don't need to submit a Trustee Report or full accounts to the Charity Commission this year. The Secretary will complete the necessary charity returns.

5. Trustees

Current Trustees of The Parish Room (Charity No. 518358) are Glyn Allsop, Jim Desmond (Chairman), John Dodd, Jackie & Andy Evans, Paula Haycocks, Tony Hunter, Lynda McCormack & Sandra Stone

Paula Haycocks indicated her intention to stand down this year.

RESOLVED: To revise the list of trustees as above with the exception of Paula Haycocks

6. Representative Members

To receive nominations from user organisations for representative members on the Committee

Representative for the time being are:

Bowling Club – Jackie & Andy Evans

Parish Council – Tony Hunter & John Dodd

Ash Institute/Snooker Club – Glyn Allsop

PCC – John Dodd & Jim Desmond

Representatives indicated their intention to continue their membership of the Committee as above. No further nominations were received.

7. ELECTION TO COMMITTEE

The Committee may consist of a maximum of 14 members:-

- 5 elected members
- 1 representative member for each organisation
- Second/substitute representatives as applicable
- The committee at its ordinary meeting may appoint 2 co-opted members

Proposed and seconded that the 5 elected members are Jim Desmond, John Dodd, Sandra Stone, Lynda McCormack and Glyn Allsop and representative members as 6 above

RESOLVED:

The elected members and representatives are elected en bloc to the Management Committee and as Trustees of the Charity.

8. LINKED CHARITIES UPDATE

The Charity Commission in principle agree the linking of the two Charities. Secretary to pursue this which will assist with major projects and funding bids.

9. MAJOR PROJECTS UPDATE

9.1 To consider community Survey/Consultation

9.2 Consider grant funding proposals including disabled toilets & installation of additional kitchen units.

10. OTHER MATTERS TO BE CONSIDERED DURING THE COMING YEAR

Management Policies : risk management, written investment policy, complaints & terms and conditions of hire.

Meeting closed @ 8:30 pm

Signed..... Chairman